

AJITH BALAN

PROJECT ENGINEER | CIVIL ENGINEER | CONSTRUCTION PROJECT MANAGEMENT

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Gosford, NSW, Australia | Work Authorisation: Eligible to work in Australia

PROFESSIONAL SUMMARY

Results-driven Civil Engineer with 10+ years of international construction experience delivering residential, commercial, infrastructure and high-rise building projects across the UAE. Proven expertise in project management, site execution, construction planning, contract administration, quantity surveying, QA/QC, cost control and stakeholder management.

Progressed from Site Engineer to Project Engineer, undertaking increasing project management responsibilities and successfully leading multidisciplinary teams, subcontractors and consultants to deliver projects safely, on schedule, within budget and to quality standards.

Currently based in Australia with an Engineers Australia Skills Assessment (CDR – Skill Level 1) and actively seeking opportunities in Civil Engineering, Project Engineering and Construction Management.

CORE COMPETENCIES

Project Management | Site Management | Construction Management | Civil Engineering | Residential Construction | Commercial Construction | High-Rise Buildings | Villas | Townhouses | Infrastructure Projects | Project Planning | Project Scheduling | Resource Planning | Cost Control | Budget Management | Quantity Surveying | BOQ Preparation | QA/QC | Contract Administration | Variation Orders | Procurement | Subcontractor Management | Consultant Coordination | Client Coordination | Technical Documentation | Construction Drawings | Risk Management | Site Supervision | Safety Compliance | AutoCAD | Microsoft Office

PROFESSIONAL EXPERIENCE

Project Engineer (Project Management Responsibilities) | *City Nights Contracting LLC – Dubai, UAE*

Nov 2017 – Sep 2024

- Directed the planning and execution of residential, villa, townhouse and commercial construction projects from mobilisation through project handover
- Supervised multidisciplinary teams comprising engineers, supervisors, subcontractors and suppliers
- Delivered projects within approved budgets while maintaining quality and schedule targets
- Coordinated with consultants, architects, clients and government authorities throughout project execution
- Developed project schedules, monitored critical paths and implemented recovery plans where required
- Controlled procurement activities ensuring timely delivery of construction materials
- Prepared Bills of Quantities (BOQ), estimates and project cost reports
- Managed project budgets, contract variations and subcontractor negotiations
- Supervised structural works including foundations, concrete works and reinforcement installation
- Implemented QA/QC procedures ensuring compliance with consultant specifications and local authority regulations
- Prepared monthly progress reports, payment certificates and subcontractor invoices
- Obtained statutory approvals including NOCs and coordinated inspections with relevant authorities
- Optimised labour utilisation, equipment allocation and material planning to improve productivity
- Reduced project delays through proactive issue resolution and stakeholder coordination
- Maintained project documentation including technical reports, RFIs, site instructions and as-built drawings

Site Engineer | *Emirates Belbadi Contracting LLC – Abu Dhabi, UAE*

Jun 2015 – Oct 2017

- Supervised day-to-day site construction activities on civil building projects

- Executed works according to approved drawings, specifications and engineering standards
- Coordinated subcontractors, consultants and suppliers to maintain project schedules
- Prepared site layouts, setting-out works and detailed construction drawings
- Conducted quantity take-offs and material measurements for procurement and payment certification
- Assisted in project planning, budgeting and cost monitoring
- Prepared variation orders, technical documentation and progress reports
- Maintained site diaries, inspection records and project documentation
- Ensured compliance with QA/QC requirements and workplace safety regulations

EDUCATION

Bachelor of Engineering (Civil Engineering) | *Anna University, Chennai, India* | 2014

PROFESSIONAL CERTIFICATION

- Engineers Australia Skills Assessment (Migration Skills Assessment – Skill Level 1)

TECHNICAL SKILLS

AutoCAD | Microsoft Office Suite | Microsoft Excel | Microsoft Word | Microsoft Outlook | Project Planning | BOQ Preparation | Quantity Surveying | Construction Documentation | QA/QC | Construction Scheduling

PROJECT EXPERIENCE

- High-Rise Residential Buildings
- Villas
- Townhouses
- Commercial Buildings
- Road Infrastructure Projects

LANGUAGES

English | Malayalam | Hindi | Tamil